

## **ADDENDUM # 1**

7/28/2022

State of Vermont  
Agency of Administration  
Department of Buildings and General Services  
Office of Purchasing & Contracting  
133 State Street  
Montpelier, Vermont 05633-8000

TO ALL BIDDERS OF RECORD:

This Addendum consists of 10 pages

Acknowledge receipt of this Addendum by entering its number and date on the Proposal Form. This Addendum forms a part of the Contract Documents and modifies them as follows:

Items:

Please note the replacement of the following documents. The documents attached to this Addendum 1 will be used in bid submissions.

- 1. Bidder Qualification Form - 2 pages**
- 2. New Bid Proposal form with Certificate of Compliance – 7 pages**

**END OF ADDENDUM # 1**

## BIDDER QUALIFICATION PROCESS

**Project Name:** Fort Dummer Utility Improvements  
**Project Number:** 200225  
**Project Location:** Fort Dummer State Park, Brattleboro, VT

### Qualification Process

The Department of Buildings and General Services (BGS) is requiring that all contractors meet certain minimum qualifications to be eligible to bid on this project. Contractors are requested to submit their qualifications for evaluation in response to the Request for Proposal (RFP) per the requirements outlined below.

Buildings and General Services has the authority to award state construction contracts to one of the three lowest responsible bidders who have submitted a bid which conforms to the specifications included in this RFP. In making our determination of whether or not a bidder is a "responsible bidder", BGS is permitted to weigh and consider the quantities involved, time required for delivery, purpose for which required, competency and responsibility of bidder, and his or her ability to render satisfactory service. (29 V.S.A. § 161(a)(1)).

Only those bidders who properly complete and provide all the following information and are found to meet the minimum requirements delineated below will be eligible to be considered "responsible bidders" and be deemed qualified to bid on this project. The qualification process detailed in this RFP is specific and limited to this particular project and will not be used by BGS to prohibit or restrict the contractor from bidding other BGS projects.

### Qualification Criteria

**Only those bidders who properly complete and provide the following information with their bid response, and meet the minimum requirements delineated below will be eligible to be considered for this project. Answers must be "yes" or "no." IF A BIDDER FAILS TO PROVIDE A RESPONSE TO ALL OF THE REQUESTED DETAIL, THE BID WILL AUTOMATICALLY BE DISQUALIFIED.**

1. I In the last 5 years, my firm, in the capacity of the prime contractor has completed at least three (3) construction projects of similar size, complexity, and value.

Yes \_\_\_\_\_ No \_\_\_\_\_

A. If the answer to this question is "No", the bidder is not qualified to bid this project.

B. If the answer to this question is yes; provide a one-page submittal attached to the bid, identifying the response to this question with one (1) reference for each of the projects identified. Include the project manager, project superintendent, project contract value, the date the project was completed and the name, address, phone number, and point of contact who can talk knowledgeably about project performance.

Contract Company Name: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

Contractor Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

**PROJECT NAME: Fort Dummer State Park Utility Improvements**  
**PROJECT LOCATION: 517 Old Guilford Road, Brattleboro, VT 05301**

**State of Vermont**  
**Department of Buildings and General Services**

**BID PROPOSAL**

TO: STATE OF VERMONT  
Agency of Administration  
Department of Buildings and General Services  
109 State Street  
Montpelier, Vermont 05609-3001

DATE: \_\_\_\_\_

Ladies and Gentlemen:

The undersigned proposes to provide labor, materials, and equipment to complete the Utility Improvement Project located at 517 Old Guilford Road, Brattleboro Vermont. Construction shall be in accordance with the Project Documents prepared by Agency Facilities (WID/ANR) on behalf of the Department of Forests, Parks and Recreation dated June 2022.

**A. The undersigned acknowledges the following:**

1. Basis of award shall be as specified in the "Instructions to Bidders".
2. The right of the Owner to accept or reject any and all bids, in whole or in part, with or without cause, and to waive technicalities in submissions.
3. They are familiar with the contents of this Proposal and that they have examined the site and accept the existing conditions as those under which the work will be done.

**B. The undersigned further agrees:**

1. To hold their bid open for sixty (60) days after this day of Bid Opening.
2. To accept the provisions of the "Instructions to Bidders" and the "General Conditions".
3. To enter into and execute a contract, if awarded on the basis of this proposal within ten (10) calendar days of notification of award.
4. To accomplish the work in accordance with the Bid Documents.

**C. Acknowledge receipt of the following Addenda:**

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

**D. It is the Bidder's responsibility to thoroughly read and comply with all instructions and requirements of this bid solicitation.**

**E. Bid Security in the amount of 5% is enclosed herewith.**

**PROJECT NAME: Fort Dummer State Park Utility Improvements**  
**PROJECT LOCATION: 517 Old Guilford Road, Brattleboro, VT 05301**

**F. Self Reporting: Worker Classification Compliance Requirement:**

The Department of Buildings and General Services in accordance with Act 54, Section 32 of the Acts of 2009 and for total project costs exceeding \$250,000.00, requires bidders to comply with the following provisions and requirements.

Bidder is required to self report the following information relating to past violations, convictions, suspensions, and any other information related to past performance relative to coding and classification of workers. The State is requiring information on any violations that occurred in the previous 12 months.

Bidder hereby certifies that the company/individual is in compliance with the requirements as detailed in Act 54, Section 32 of the Acts of 2009.

Summary of Detailed Information	Date of Notification	Outcome

**G. Subcontractor Reporting: Worker Classification Compliance Requirement:**

**Prior to contract execution**, the successful bidder agrees to comply with Subcontractor Reporting requirements in accordance with Act 54, Section 32 of the Acts of 2009 and for total projects costs exceeding \$250,000.00 as follows:

1. Provide a list of subcontractors to be used on the job along with lists of subcontractor's subcontractors and by whom those subcontractors are insured for workers' compensation purposes. This is not a requirement for subcontractor's providing supplies only and no labor to the overall contract or project. This list **MUST** be updated and provided to the State as additional subcontractors are hired. A sample form is included in the bid package.
2. Failure to adhere to Act 54, Section 32 of the Acts of 2009 and submit Subcontractor Reporting: Worker Classification Compliance Requirement will constitute non-compliance and may result in cancellation of contract and/or forfeiture of future bidding privileges until resolved.

**PROJECT NAME: Fort Dummer State Park Utility Improvements**  
**PROJECT LOCATION: 517 Old Guilford Road, Brattleboro, VT 05301**

**STATE OF VERMONT**  
**CONTRACTOR'S PROPOSAL**

Date: \_\_\_\_\_

**1. Maximum Limiting Amount:**

The undersigned proposes to provide labor, materials, and equipment in Grand Isle, Vermont in accordance with the Project Documents for the **Maximum Limiting Amount of:**

MAXIMUM LIMITING AMOUNT: \_\_\_\_\_  
 (Written)

(\$ \_\_\_\_\_)  
 (Figures)

**2. Unit Pricing:** Each Unit Price or lump sum stated shall constitute full compensation for all materials, labor, tools, equipment, and incidentals.

Item	Description	Qty.	Uni	Unit Price	Total
1	Mobilization / Demobilization	1	l.s.		
2	Erosion Prevention	1	l.s.		
3	Clearing & Grubbing	1	l.s.		
4	Demolition/Abandonment of Existing Utilities	1	l.s.		
5	Solid Rock Excavation*	10*	c.y.		
6	Mobilization for Solid Rock Excavation	1	l.s.		
7a	2" IPS DR-11 HDPE Distribution Waterline	315	l.f.		
7b	1-1/4" IPS DR-11 HDPE Distribution Waterline	710	l.f.		
7c	3/4" IPS DR-11 HDPE Service Waterline	86	l.f.		
8	PVC Pipe Sleeve	1	l.s.		
9	Water Utility Tie In	1	l.s.		
10	Water Utility Assemblies for Isolation, Air Release, Drain	1	l.s.		
11	Water Stand with Access Path	3	ea.		
12	2,000 Gallon Pump Station	1	l.s.		
13	2" SDR-21 PVC Force Main	660	l.f.		
14a	Manhole A for Sewer Low Point Drain	1	l.s.		
14b	Manhole B for Sewer High Point Air Release	1	l.s.		
14c	Manhole C for Sewer Low Point Drain	1	l.s.		
15	Pressure Distribution Box & Disposal Field Installation	1	l.s.		
16	Excavation of Surfaces	40	s.y.		
17	Bituminous Pavement Repair	40	s.y.		
18	Electrical Service Upgrades to TB-2	1	l.s.		
19	Turf Establishment	1	l.s.		
	MAXIMUM LIMITING AMOUNT				

\*Indeterminate quantity bid purposes only

**PROJECT NAME: Fort Dummer State Park Utility Improvements**  
**PROJECT LOCATION: 517 Old Guilford Road, Brattleboro, VT 05301**

**The undersigned further agrees:**

1. The period of Contractor's performance shall begin on **October 18, 2022**, with Substantial Completion required by **May 8, 2023**, and Contract End Date of **May 15, 2024** to allow for a one (1) year Warranty Period.
2. The amount of compensation paid to the undersigned for extra work and change orders in one of the following manners as directed by the Owner.
  - a) A price agreed upon between the Owner and the Contractor.
  - b) A price determined by adding 15% for overhead and profit to the total direct cost of any extra work excluding unit pricing.
  - c) A price determined by extending unit price work above.

Corporate Seal (If Bidder is a Corporation)

Contractor Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

State of Corporation: \_\_\_\_\_ VT Business Account #: \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ E-Mail: \_\_\_\_\_

By: \_\_\_\_\_ Name: \_\_\_\_\_

Signature **(Bid Not Valid Unless Signed)**

(Type or Print)

NOTE: If Bidder is a Partnership, give full names of all Partners.

**END OF PROPOSAL**

**CERTIFICATE OF COMPLIANCE**

**For a bid to be considered valid, this form must be completed in its entirety, executed by a duly authorized representative of the bidder, and submitted as part of the response to the proposal.**

- A. **NON COLLUSION:** Bidder hereby certifies that the prices quoted have been arrived at without collusion and that no prior information concerning these prices has been received from or given to a competitive company. If there is sufficient evidence to warrant investigation of the bid/contract process by the Office of the Attorney General, bidder understands that this paragraph might be used as a basis for litigation.
- B. **CONTRACT TERMS:** Bidder hereby acknowledges that is has read, understands and agrees to the terms of this RFP, including Attachment C: Standard State Contract Provisions, and any other contract attachments included with this RFP.

- C. **FORM OF PAYMENT:** Does Bidder accept the Visa Purchasing Card as a form of payment?

\_\_\_\_ Yes \_\_\_\_ No

- D. **WORKER CLASSIFICATION COMPLIANCE REQUIREMENT:** In accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54), the following provisions and requirements apply to Bidder when the amount of its bid exceeds \$250,000.00.

**Self-Reporting.** Bidder hereby self-reports the following information relating to past violations, convictions, suspensions, and any other information related to past performance relative to coding and classification of workers, that occurred in the previous 12 months.

Summary of Detailed Information	Date of Notification	Outcome

**Subcontractor Reporting.** Bidder hereby acknowledges and agrees that if it is a successful bidder, prior to execution of any contract resulting from this RFP, Bidder will provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54), and Bidder will provide any update of such list to the State as additional subcontractors are hired. Bidder further acknowledges and agrees that the failure to submit subcontractor reporting in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54) will constitute non-compliance and may result in cancellation of contract and/or restriction from bidding on future state contracts.

**E. Executive Order 05 – 16: Climate Change Considerations in State Procurements Certification**

**Bidder certifies to the following (Bidder may attach any desired explanation or substantiation. Please also note that Bidder may be asked to provide documentation for any applicable claims):**

1. Bidder owns, leases or utilizes, for business purposes, space that has received:

- ☐ Energy Star® Certification
- ☐ LEED®, Green Globes®, or Living Buildings Challenge<sup>SM</sup> Certification
- ☐ Other internationally recognized building certification:

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2. Bidder has received incentives or rebates from an Energy Efficiency Utility or Energy Efficiency Program in the last five years for energy efficient improvements made at bidder's place of business. Please explain:

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3. Please Check all that apply:

- ☐ Bidder can claim on-site renewable power or anaerobic-digester power ("cow-power"). Or bidder consumes renewable electricity through voluntary purchase or offset, provided no such claimed power can be double-claimed by another party.
- ☐ Bidder uses renewable biomass or bio-fuel for the purposes of thermal (heat) energy at its place of business.
- ☐ Bidder's heating system has modern, high-efficiency units (boilers, furnaces, stoves, etc.), having reduced emissions of particulate matter and other air pollutants.
- ☐ Bidder tracks its energy consumption and harmful greenhouse gas emissions. What tool is used to do this? \_\_\_\_\_
- ☐ Bidder promotes the use of plug-in electric vehicles by providing electric vehicle charging, electric fleet vehicles, preferred parking, designated parking, purchase or lease incentives, etc..
- ☐ Bidder offers employees an option for a fossil fuel divestment retirement account.
- ☐ Bidder offers products or services that reduce waste, conserve water, or promote energy efficiency and conservation. Please explain:

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4. Please list any additional practices that promote clean energy and take action to address climate change:

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**F. Executive Order 02 – 22: Solidarity with the Ukrainian People**

- ☐ Bidder certifies goods, products, or materials offered as part of this solicitation **none** of the applicable goods or services are Russian-sourced goods and/or produced by Russian entities.
- ☐ If the non-use box is not checked above, Bidder hereby indicates that certain products provided under this solicitation are Russian-sourced goods and/or produced by Russian entities, as described in the table below.

In addition, identify where indicated in the table, which goods are Russian-sourced and/or produced by Russian entities. An additional column is provided for any note or comment that you may have.

SOV Contract #	Provided Equipment or Product	Contractor Note or Comment

**G. Acknowledge receipt of the following Addenda:**

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Bidder Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

\_\_\_\_\_  
Telephone: \_\_\_\_\_

\_\_\_\_\_  
E-Mail: \_\_\_\_\_

By: \_\_\_\_\_ Name: \_\_\_\_\_  
Signature of Bidder (or Representative) (Type or Print)

**END OF CERTIFICATE OF COMPLIANCE**